

THE AMENDED INTERLOCAL AGREEMENT FOR PUBLIC SCHOOL FACILITY PLANNING STAFF WORKING GROUP MEETING

Minutes

September 1, 2011

9:30 a.m. – 11:00 a.m.

Kathleen C. Wright (KCW) Administration Building
600 SE 3rd Avenue, School Board Meeting Room
Fort Lauderdale, Florida 33301

1. Call to Order and Roll Call

Chair Eichner called the Staff Working Group (SWG) meeting to order at 9:40 a.m. and thanked Mr. Akagbosu for providing a room for the SWG to meet. Linda Houchins took roll call, and the following members were in attendance:

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| • Akagbosu, Chris | Broward County School Board |
| • Allen, Ingrid | Town of Davie |
| • Amoruso, Glenn | Broward County |
| • Bowman, Jeff | City of Lauderdale-By-The-Sea |
| • Buckeye, Rick | City of Oakland Park |
| • Carpenter, Paul | City of Coral Springs |
| • Ciesielski, Michael | City of Fort Lauderdale |
| • Dolan, Jean | City of Pompano Beach |
| • Eichner, Shelley | Cities of West Park and Weston |
| • Fink, Chuck | Town of Pembroke Park |
| • Hall, Lorri | City of Miramar |
| • Lajoie, Corinne | City of Dania Beach |
| • Loggins, Heather | Cities of Parkland and Tamarac and Town of Southwest Ranches |
| • Matthews, Melinda | City of Lauderhill |
| • Pinney, Andrew | City of Margate |
| • Sesodia, Josie | City of Sunrise |
| • Stoudenmire, Scott | City of Coconut Creek |
| • Suarez, Sarah | City of Hallandale Beach |
| • Van Stetina, Deanne | Broward County Planning Council |
| • Williams, Sharon | City of Pembroke Pines |
| • Wood, Matthew | City of Cooper City |
| • Zelch, Lisa | City of Plantation |

Others in attendance at the meeting were as follows:

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| • Garzon, Sandra | Broward County School Board |
| • Wight, Lisa | Broward County School Board |
| • Lodge, Thomas | City of Fort Lauderdale |

2. Addition(s) to the September 1, 2011 Agenda

There were no additions to the September 1, 2011 agenda.

3. Approval of the Final Agenda for the September 1, 2011 meeting

The final agenda for the September 1, 2011 meeting was approved.

4. Approval of Minutes – June 9, 2011

Sharon Williams made a motion to approve the minutes of the June 9, 2011 SWG meeting. Matt Wood seconded the motion, and the motion passed unanimously.

5. Subcommittee Reports

5.1 Growth Management Legislative Changes Subcommittee

Chair Eichner thanked the members who volunteered their time and effort to work on the Growth Management Legislative Changes Subcommittee. Lisa Wight advised that the Subcommittee's final report was provided in the back-up materials. She said that the Subcommittee reviewed the Amended Interlocal Agreement for Public School Facility Planning (ILA) for potential questions and conflicts regarding legislation that was passed which might affect the ILA and identified only one issue that might be significant enough to warrant a change to the ILA. That issue was the requirement to include portables that were purchased after 1998 and meet the level of service standards (LOS) for long term use. She advised that the current LOS is based on gross capacity and includes all portables, and it is not a conflict now, but may be in the future when the LOS reverts back to permanent capacity. She said that revision to the ILA may be necessary at that time. Additionally, the Subcommittee felt that the ILA is consistent at this time. She advised that the Subcommittee felt that the other minor issues which are listed in the back-up matrix could be addressed through the Interpretation Document. Ms. Wight said that the Subcommittee members had questions for legal counsel, and those questions and subsequent answers are provided in the backup.

Glenn Amoruso said that meetings were held to discuss the Public School Facilities Element (PSFE) and the support document. He talked about the handouts that were provided which show the changes to the PSFE and the support document. He talked about the three minor revisions to the PSFE which were as follows:

- 1) Revisions to accurately reflect Statute requirements.
- 2) Revision included stating that Public School Concurrency (PSC) can be adopted into the Comprehensive Plan without a PSFE and still be consistent with Statute.
- 3) Revisions to include maps into the support document. The County is also deleting 6 maps and moving the remaining maps to the support document.

Mr. Amoruso advised that the revisions are will be available on Broward County's Web site. Ms. Wight commented that the Subcommittee had requested that the documents be streamlined and made simpler, and the Department of Education (DOE) agreed that it was a good idea to try and eliminate some items to make the documents simpler for everyone. Mr. Amoruso briefly talked about the support document revisions, and said that he anticipated everything being completed by the end of the year. Brief discussions followed.

Mr. Akagbosu stated that the Oversight Committee members had requested feedback on the legislative changes. After brief discussions, it was the consensus of the SWG that a recommendation be made to

the Oversight Committee that the Interpretation Document be updated to include the legislative changes.

5.2 2011 Annual Status Report Subcommittee

Chair Eichner thanked the members who volunteered their time and effort to work on the 2011 Annual Status Report Subcommittee. Mr. Akagbosu advised that he had a conflict with the Subcommittee meeting date and had sent Ms. Wight to the Subcommittee meeting as his designee. Ms. Wight talked about the Subcommittee meeting and stated that the color blue indicated that the numbers will change and be updated throughout the year and that yellow indicates a violation. Ms. Wight went over the draft Report as follows:

- Section 3.1 – This section requires the County to provide the population projections. Discussions followed regarding the fact that the County does not have a demographer to calculate the population projections and talked about other methods of receiving qualified projections. Mr. Akagbosu advised that the requirement still needs to be met and questioned how it should be addressed. Chair Eichner suggested that it be pointed out to the Oversight Committee that this section may be an issue of non-compliance which would put pressure on the County to fill the void. Further discussions followed regarding Broward County projections and the Bureau of Economic and Business Research (BEBR). Josie Sesodia made a motion requesting that Broward County continue to run the Broward County population forecasting model through the next projection cycle using the 2010 census data. Lorri Hall seconded the motion. Mr. Fink suggested that the motion be broader by asking Broward County to continue doing the population figures and not limiting the period to 2010. Ms. Sesodia accepted the suggestion as a friendly amendment. A vote was taken and the motion passed with one abstaining vote from Glenn Amoruso. The SWG members decided to wait until the next meeting to discuss the language for the County portion of the Section and they determined that the Municipality language was satisfactory as stated.
- Section 4.4 – Language in this section will be updated when all of the Municipalities have provided the information.
- Section 8.1(b) – Language in this section was written in anticipation of what is expected when the DEFP is adopted on September 8, 2011.
- Section 8.1(c) – The date in this section will be changed after the date for the November 2011 Local Planning Agency (LPA) meeting has been scheduled. The Municipality Section will change as the Municipalities' Comprehensive Plans change.
- Section 8.1(e) – Language was added in this section to include a statement regarding the Growth Management Legislative Subcommittee which was an opportunity to address school related amendments.
- Section 8.2(a) – This section requires that the Land Development Code (LDC) and Comprehensive Plan be consistent with the requirements of the ILA. Some Municipalities have not amended their Comprehensive Plan or LDC, therefore, this section is not in compliance.
- Section 8.2(c)3 – This section will change as the numbers change.
- Section 8.11(b) – This section will change as the numbers change.
- Section 8.11(b)3 – Language in this section was changed to show that there have been no vested applications instead of it appearing as if the County and Municipalities have not reported the information.
- Section 8.13(e) – The language in this section addresses that the Student Generation Rate Study was updated in the last cycle. Mr. Akagbosu advised that the status of the Student Generation Rate Study Update is listed on the agenda under Item No. 6.2 "Old Business". Chair Eichner suggested that it would be beneficial to discuss the item at this point in the meeting. Mr. Akagbosu advised that the Student Generation Rate/School Impact Fee Study Update was

rejected by the County Commission because of the methodology. Additionally, the Oversight Committee voted to recommend to the School Board that they not take action to update the Study for the next 24 months. Subsequently, staff sent a memorandum to the School Board to advise them of the Oversight Committee's position, and staff has received no feedback from the School Board members. Brief discussions followed regarding school impact fees, the Land Development Code and the next three-year cycle for the Study Update. Further discussions followed regarding language for Section 8.13(e), and it was the consensus of the members that this section not be highlighted, and that the following language be added: "The Oversight Committee voted not to accept or update the Report for another 24 months".

- Attachment "A", the Town of Lauderdale-By-The-Sea will not be highlighted because of the Town's attendance at today's meeting.

6. Old Business

6.1 New Collocation Facilities

The Municipalities had no new collocation facilities to report.

6.2 Status - Student Generation Rate/School Impact Fee Study Update

The status of the Student Generation Rate/School Impact Fee Study Update was discussed under Item No. 5.2 - Annual Status Report Subcommittee.

6.3 Status - Broward County and Municipal Comprehensive Plans and Land Development Codes/Regulations

Chair Eichner advised that Attachment "D" lists the status of Broward County and Municipal Comprehensive Plans and Land Development Codes and said that there are still several Municipalities that have not given their updates. Discussions followed regarding Municipal dates, and Chair Eichner requested that Linda Houchins E-mail Attachment "D" to each Municipality for their review and update so that the Attachment will reflect the current information for the December 2011 SWG meeting.

6.4 Update on Broward County and Municipalities Evaluation and Appraisal Report

Glenn Amoruso advised that Broward County had received their sufficiency review in April 2011, and said that the County is in compliance.

7. New Business

There was no new business.

8. Next Staff Working Group Meeting

8.1 December 1, 2011 (Regularly Scheduled Quarterly Meeting)

Chair Eichner advised that the next SWG meeting is scheduled for December 1, 2011. Mr. Akagbosu introduced a new School District staff member, Sandra Garzon, Coordinator, Educational Programs. Ms. Wight said that on the School District Web site, listed on the School Boundaries Department, the planning tool is available which contains data that can be used to process land use plan amendments, the portable reduction plan, projected additions, 20th day enrollment counts and other important school data information. Mr. Akagbosu talked about the portable reduction plan. Brief discussions followed.

9. Adjourn

Chair Eichner adjourned the meeting at 10:35 a.m.


Shelley Eichner, Chair


Linda Houchins, Recording Secretary